

1. Bake Sale Stall Coordinator(s)


The **Bake Sale Stall** is a fantastic way to raise funds while bringing our school community together with delicious homemade treats. Parents are encouraged to bake and donate homemade cakes, cookies, slices, muffins, and other treats.


We are looking for 2 coordinators to oversee organization, sales and volunteer management.

Key Responsibilities:


1. Budget estimation (done in consultation with the P&C) for:
 - Packaging materials (bags, napkins, trays, labels etc.)
2. Advertising for donations of baked goods (with the help of the P&C)
3. Arrange tables, displays, and pricing signs.
4. Ensure baked goods are properly labelled with ingredients.
5. Oversee volunteers in selling and handling payments.
6. Ensure hygiene and food safety standards are maintained.
7. Keep track of donated baked goods and restock/reduce prices as needed.
8. Supervise pack up

Time Commitment:

 Monthly meetings starting March 2025 (after business hours if needed).

 Weekly meetings in the month leading up to the event to finalize details.

Full Support from the P&C – You won't be doing this alone! We're here to guide you, assist with challenges and help ensure your stall is a success.

 **2 positions available.** Sign up early to coordinate this fun and rewarding stall.