


Raffle Stall Coordinator (s)


The **Raffle Stall** is a key fundraising activity, offering exciting prizes and encouraging community participation. We need a coordinator to manage the **online raffle**, promoting ticket sales, helping with prize distribution and all aspects of prize management. The coordinator will actively seek prize donations from local businesses and the community, focusing on appealing items such as experiences (e.g., day excursion, passes, dining vouchers, event tickets etc.) and gift baskets such as including wine baskets, coffee baskets, and gourmet chocolate hampers etc.

Key Responsibilities:

- Seeking prize donations from local businesses
- Advertising for prize donations from the local community and businesses
- Prizes packaging (if needed) and signage on the day
- Organise sales point at the event (display of prizes, promo materials about what prizes you can win etc.)
- Manage winner announcements and prize distribution
- Manage volunteer roster on the day
- Supervise pack up

Time Commitment:

 Monthly meetings starting March 2025 (after business hours if needed).

 Weekly meetings in the month leading up to the event to finalize details.

Full Support from the P&C – You won't be doing this alone! We're here to guide you, assist with challenges, and help ensure your stall is a success.

- ✓ Strong organizational skills and enthusiasm will make this stall a success!
- ✓ **1 position available.** Sign up early to help coordinate this exciting fundraiser.